# Fire protection

If your workplace has 11 or more employees, does it have a written fire-prevention plan?

Does the plan describe the types of fire protection equipment and systems that are available?

Have you established practices and procedures to control potential fire hazards and ignition sources?

Are employees aware of the fire hazards of the materials and processes to which they are exposed?

If your workplace has a fire alarm system, is it tested at least annually?

Do metal guards protect sprinkler heads where they could be physically damaged?

Is proper clearance maintained below sprinkler heads?

Are portable fire extinguishers provided in adequate numbers and types?

Are fire extinguishers mounted in readily accessible locations?

Are fire extinguishers recharged regularly, with dates noted on the inspection tags?

If employees are expected to use fire extinguishers and fire protection procedures, are they trained?

If employees are not trained to use fire extinguishers, are they trained to immediately evacuate the building in a fire emergency?